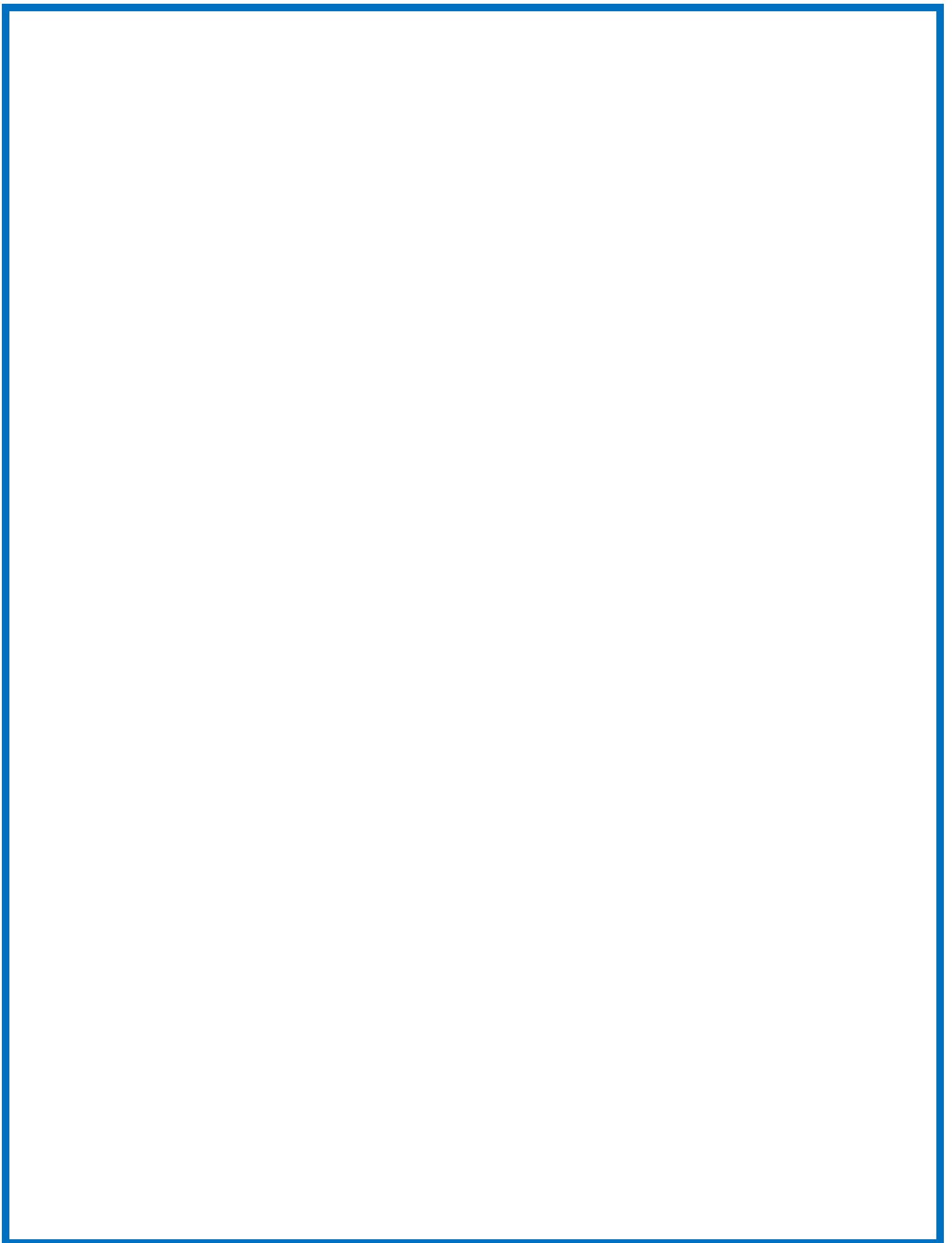# PARAMARSH
(UGC – Scheme)
2020-2021
(An IQAC Initiative)

Coordinator
Prof. RASHMI SINGHAI

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
REGIONAL INSTITUTE OF EDUCATION
BHOPAL

An IQAC initiative
PROGRESS REPORT
PARAMARSH
(An UGC Scheme)

University Grant Commission (UGC), New Delhi Vide Letter F.No.-PARAM-2019-CLG-MAD-1722-253,dated. September 11, 2019 approved RIE, Bhopal as Mentor Institution under the scheme of 'Paramarsh' for mentoring NAAC accreditation aspirant institutions to promote Quality Assurance in Higher Education for a period of one year with an allotted budget of Rs. 30.00,000/-. Six aspirant institutions of Gwalior region were allotted. The initial process began with a meeting held with the aspirant institution where MOU was signed with RIE Bhopal to be the mentee institutions under the scheme. The six mentee institutes were:

1. Govt. Gandhi College, Balaji, Mihona, Bhind, MP
2. Govt. Maharshi Arvind College, Gohad, Bhind, MP
3. Govt. Nehru College, Sabalgarh, Morena, MP
4. Govt. Degree College, Akoda, Bhind, MP
5. Govt. Degree College, Indergarh, Datia, MP
6. Govt. Law College, Datia, MP

Out of the allocated grant of Rs. 30,00,000/- (Thirty Lakhs), the first installment of grant of Rs. 15,00,000/- (Fifteen Lakhs) was released by UGC vide their letter no.F.50-64/2019(IC) dated March 11, 2020, received in May, 2020. Due to the outbreak of corona pandemic, country wide lockdown was imposed and programmes under the Paramarsh scheme could start from the month of August, 2020 with the permission of UGC mail dated June 18, 2020.   .

The scheme was initiated under the leadership of the Principal, Prof. Nityananda Pradhan, Director of the IQAC Prof. (Lt.) Rashmi Singhai and its Accreditation Ambassador Prof. Anil Kumar along with faculties of the institution. Meticulous planning and team work were the pillar of this project.

OBJECTIVES:

The overall objective of the scheme is to enhance the quality of the Mentor Institutions & mentoring the Non-Accredited Higher Education Institutions to enable them to get accredited. The institution works in close coordination with Madhya Pradesh Higher Education for the successful implementation of the project. The project is being executed by the Internal Quality Assurance Cell (IQAC) of Regional institute of Education, Bhopal. The scheme was initiated under the leadership of the Principal, Prof. Nityananda Pradhan, IQAC Director Prof. (Lt.) Rashmi Singhai and its Accreditation Ambassador Prof. Anil Kumar along with faculties of the institution. Meticulous planning and team work is the pillar of this project.

Indubitably this project will prove to be a platform that facilitates mutual learning for the mentor and mentee institutions and to work in line with the quality mandates set by UGC for quality enhancement of Higher Education Institutes (HEIs).

MENTORING TEAM

Regional Institute of Education, Bhopal

Prof. Nityananda Pradhan
Principal, RIE Bhopal

Prof. Anil Kumar
Accreditation Ambassador

Prof. (Lt.) Rashmi Singhai
Director, IQAC

Activities undertaken

The various activities were undertaken inspite of the pandemic (Corona), in the RIE, Bhopal as Mentor Institute, for the preparation or readiness of the Mentee Institutions under different parameters of NAAC accreditation process leading to preparation of SSR, ultimately contributing to the enhancement of quality in higher education. Looking in to the situation of Covid-19 pandemic, some of these workshops were held on-line, while some others were held offline.

The details of the programme conducted are:

ACADEMIC AUDIT (STATUS STUDY) OF THE MENTEE INSTITUTIONS

The Mentor Institute made an effort to have an academic audit of the Mentee Institutions, as a whole unit of State Education Department of Madhya Pradesh to look in to the strengths and weaknesses of the institutes as a whole on different parameters of NAAC accreditation of quality and then to prepare an action plan to use those strengths to multiply and convert weaknesses in to opportunities to realize the cherished goal of quality. For this a basic questionnaire was developed (Schedule for Obtaining Preliminary Information from Mentee Institutions, **Annex-I**) To study the strengths and weaknesses of Mentee institutions, as a whole, on different dimensions of quality were arrived based on the collected responses from the principal and the faculty of the six Mentee Institutions with the help of an on line survey using a well designed questionnaire developed by Mentor Institute on different quality parameters / criteria of NAAC Accreditation process viz.

1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Research, Innovations and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Governance, Leadership and Management
7. Institutional Values and Best Practices.

Based on data collected through questionnaire, two separate status reports- Institution wise on each parameter (**Annex - II**) and parameter wise for all the institutions (**Annex-III**) together, were prepared to help in proper planning, for the development in each quality parameters/criteria

The questionnaires was sent through e-mail among all the Mentee Institutions and on the receipt of the responses and information to the questionnaire, they were classified as per the requirements, analyzed for their strength and weakness and then prepared the status report of each mentee institutions as per the information received. Each individual institution status report was sent with the remark of strength and weakness and gave an assurance to help the

development in every aspect of the quality parameters/criteria through conduct a NAAC criteria specific programs or workshop by expert resource persons on different area on NAAC related data management for IQAC coordinators and Heads of Mentee institution by IQAC, Curriculum planning, implementation, development of e-content and library resources, activity on research topic, etc. which will help the Mentee Institutions to prepare of SAR documentation for NAAC process. This analysis helped the mentee institution to work on their weakness and utilize their strength for the upliftment of the quality of education and other parameters related to NAAC.

UGC PARAMARSH SCHEME – INITIATION
August14, 2020

The one day launching programme was held on-line in Google Meet platform on August 14, 2020 under UGC's 'PARAMARSH' scheme. All the members of the Mentee Institutions introduced themselves. Prof.(Lt.) Rashmi Singhai, Director, IQAC welcomed all the members and presented the objectives of this workshop. The Principals and faculty members of the six mentee institutions and Director, NCERT and faculty members of RIE Bhopal attended the webinars.

The programme was inaugurated by Prof. Nityananda Pradhan, Principal, RIE Bhopal, Prof. Anil Kumar, Accreditation Ambassador was the Guest of Honour. He appreciated and congratulated the UGC for initiating the scheme of 'PARAMARSH' which is the need of the hour to motivate and handhold the needy Institutions to come under the mentoring scheme to improve their Quality. On this occasion, he also appreciated the great contributions made by the principal, Prof. Nityananda Pradhan for his vision on the Nation Building Programme through Quality Education. Prof. Anil Kumar, Accreditation Ambassador further highlighted about the NAAC, key features, and accreditation process. He explained in detail the different stages for the process of Assessment and Accreditation in stepwise manner from the registration process, briefing all 7 criteria and key indicators, eligibility criteria, and the basic processes involved in Assessment and Accreditation by NAAC.

Members of Mentee Institution raised queries on different facets of NAAC Accreditation and members of Mentor institute replied their raised queries to their satisfaction. At the end of the session Prof.(Lt.) Rashmi Singhai proposed vote of thanks.

WORKSHOP ON
NATIONAL EDUCATION POLICY 2020: TRANSFORMATIONAL REFORMS IN KEY ASPECTS OF HIGHER EDUCATION
August 28, 2020

One day workshop was conducted on-line on Google Meet platform on "National Education Policy 2020: Transformational Reforms in Key Aspects of Higher Education" on August 28, 2020. Prof. Hrushikesh Senapati, Director, NCERT, New Delhi was the Chief Guest and Prof. Sridhar Shrivastava, Deputy Director, NCERT, New Delhi was the Guest of Honour. Prof. Rajesh P. Khambayat, Joint Director, PSSCIVE, Bhopal, Prof. Anil Kumar, Accreditation Ambassador, Prof. Nityananda Pradhan, Principal, RIE Bhopal, Prof. V.K. Kakaria Dean of Instruction, RIE Bhopal, Prof. B.R. Babu, Prof. L.K. Tiwari, Prof. I.B. Chugtai, Prof. Ratnamala Arya, Dr. N.C. Ojha, Prof. (Lt.) Rashmi Singhai and members , concerned staff of six mentee institutes attended the workshop. Prof. Nityananda Pradhan, Principal, RIE Bhopal inaugurated the program and welcomed the Chief Guest, Prof. Hrushikesh Senapati and Guest of Honour, Prof. Sridhar Shrivastava. Later Prof. V.K. Kakaria, Dean of Instruction, RIE Bhopal briefed and highlighted about the program. Prof. Sridhar Shrivastava appreciated the initiative of RIE , Bhopal and elaborated on various components of NEP-2020.

Prof. Hrishikesh Senapati, Director, NCERT, greeted everyone and spoke on NEP-2020, role of quality in education, development of students through teaching learning process, etc. Prof. Nityananda Pradhan mentioned about looking forward on vision and restructuring of higher education. Prof. Rajesh P. Khambayat, Joint Director, PSSCIVE, Bhopal, delivered on the topic re-imaging of vocational education. Prof. Anil Kumar, Accreditation ambassador spoke on NEP-2020: Quality concerns in the context of higher education. Simulating academic research was the concern of Prof. B. Ramesh Babu. Effective Governance and Leadership for Higher Education Institutions was the talk of Prof. L.K. Tiwari. Prof. I.B. Chugtai spoke on Fairness and inclusion in higher education. Dr. N.C. Ojha elaborated on NEP 2020 and teacher education, Prof.(Lt.) Rashmi Singhai spoke on holistic and multi-disciplinary education and Prof. RatnamalaArya spoke on the best learning environment and student support.

At last Prof.(Lt.) Rashmi Singhai summarised the program and discussion, greeted everyone and ended the program with vote of thanks.

Webinar for the *Mentee Institutions* under UGC-PARAMARSH Scheme
on
National Education Policy 2020: Transformational Reforms in Key Aspects of the Higher Education
August 28, 2020, at 10:30 am
Organized by:

National Council of Educational Research and Training
Regional Institute of Education, Bhopal

Patron- Prof. Nityananda Pradhan, Principal, RIE, Bhopal
Chairperson- Prof. V. K. Kakaria, Dean of Instruction, RIE, Bhopal
Coordinators- Prof. L.K. Tiwary, Head, DESM, Prof. Ratnamala Arya, Head, DE
Convener- Dr. Rashmi Singhai, Professor, RIE, Bhopal

Chief Guest — Prof. Hrushikesh Senapaty, Director, NCERT
Guest of Honour — Prof. Shridhar Shrivastava, Joint Director, NCERT
Speaker — Prof. Rajesh P. Khambayat, Joint Director, PSSCIVE, Bhopal
Speaker — Prof. Nityananda Pradhan, Principal, RIE, Bhopal

Speaker — Prof. V. K. Kakaria, Dean of Instruction, RIE, Bhopal
Speaker — Prof. B. R. Babu, Dean, Research, RIE, Bhopal
Speaker — Prof. Anil Kumar, Formerly with NITTTR, Bhopal
Speaker — Prof. L. K. Tiwary, Head DESM, RIE, Bhopal
Speaker — Prof. I. B. Chugtai, Professor, RIE, Bhopal

Speaker — Prof. Ratnamala Arya, Head, DE, Bhopal
Speaker — Prof. Rashmi Singhai, Professor, RIE, Bhopal
Speaker — Dr. N. C. Ojha, Head, Academics, RIE, Bhopal
Moderator — Dr. Rashmi Sharma, Associate Professor, RIE, Bhopal

👆 Join the webinar in **YouTube Live** and **facebook** also

Webinar for the *Mentee Institutions* under UGC-PARAMARSH Scheme
on
National Education Policy 2020: Transformational Reforms in Key aspects of Higher Education
August 28, 2020
Webinar Schedule

Time	Topic	Speaker
10:30 am - 11:00 am	Inaugural Session	Welcome Address Prof. Nityananda Pradhan Principal, RIE, Bhopal About the Webinar Prof. V. K. Kakaria Dean of Instruction, RIE, Bhopal Address by Guest of Honour Prof. Shridhar Shrivastava Joint Director, NCERT Address by Chief Guest Prof. Hrushikesh Senapaty Director, NCERT
11:00 am - 11:30 am	Forward-looking Vision and Restructuring for Higher Education System	Prof. Nityananda Pradhan Principal, RIE, Bhopal
11:30 am - 12:00 pm	Re-Imagining Vocational Education	Prof. Rajesh P. Khambayat Joint Director, PSSCIVE, Bhopal
12:30 am - 1:00 pm	Catalyzing Academic Research	Prof. B. R. Babu Dean, Research RIE, Bhopal
1:00 pm - 2:00 pm	Lunch Break	
2:00 pm - 2:30 pm	Quality Concern in Higher Education Perspective NEP-2020	Prof. Anil Kumar Formerly with NITTTR, Bhopal
2:30 pm - 3:00 pm	Effective Governance And Leadership For Higher Education Institutions	Prof. L.K. Tiwary Head, DESM, RIE, Bhopal
3:00 pm - 3:30 pm	Equity and Inclusion in Higher Education	Prof. I.B. Chugtai Prof. Education, RIE ,Bhopal
3:30 pm - 4:00 pm	Teacher Education	Dr. N.C. Ojha Head, Academics, RIE, Bhopal
4:30 pm - 5:00 pm	Holistic and Multi-disciplinary Education	Prof. Rashmi Singhai Professor, RIE, Bhopal
5:00 pm - 5.30 pm	Optimal Learning Environment and Student Support	Prof. Ratnamala Arya Head DE, RIE, Bhopal
5:30 pm - 6.00 pm	Discussion Session	
	Vote of Thanks	Prof. Rashmi Singhai Professor, RIE, Bhopal

WORKSHOP ON
ACTION RESEARCH

September 07-08, 2020

Two days workshop on Action Research was held on-line in Google Meet platform on September 07-08, 2020 to facilitate the environment of doing research. Prof. Nityanada Pradhan, Dr. Saurabh Kumar and Dr. Sangeeta Pethiya participated as resource person and members of all the mentee Institutions attended the programme.

The program was initiated by the Prof. (Lt.) Rashmi Singhai, Director, IQAC of Mentor Institute and welcomed all resource persons and faculty members of Mentee Institutions. She spoke on the role of a researcher in creating new knowledge along with the objective of modifying existing knowledge and the importance of action research.

Dr. Saurabh Kumar, Assistant Professor, RIE, Bhopal, initiated the session in an interactive manner on Research Methodology. He spoke on base and structure of research studies, pointing out various steps involved in conducting research. He also explained different areas of research such as in Literature, education , science etc.. He also described scope of research, why it is important and how it is benefited for the research community to create the new knowledge from the existing knowledge.

Prof. Nityananda Pradhan, Principal, RIE Bhopal, spoke on Designing and conducting Action researches: Teacher as researcher. He pointed out the type of research, characteristic, scope and steps to be undertaken in action research.

Dr. Sangeeta Pethiya, Assistant Professor, RIE Bhopal, spoke on Teacher as reflective practitioner with examples.

On the second day of the workshop, the Mentee Institution members presented their Action research proposals and discussed on various aspects. The action research proposals were discussed in detail and modified. The faculty of mentee institution were enriched and assured the conduct of action research which they proposed.

After the session Prof.(Lt.) Rashmi Singhai summarized the workshop and ended the program with vote of thanks.

WORKSHOP ON
ESTABLISHMENT, DEVELOPMENT AND MODERNIZATION OF LIBRARIES
September 9, 2020

One day Workshop was organized on-line in Google Meet platform for the Librarians of Mentee Institutions on "Establishment, Development and Modernization of Libraries". on September 9, 2020. Three eminent library science experts were invited as a Resource person from different Institutions to orient the librarians on how to get the library ready for accreditation. All six Mentee Institution Librarians, Principals, and other faculty members attended the workshop.

The workshop started with welcome of the resource persons, Principal and Mentee Institutions staffs by Prof. (Lt.) Rashmi Singhai, Director IQAC , RIE Bhopal .The workshop was presided over by Dr. P.K. Tripathy, librarian, RIE Bhopal by introducing all the participants and describing the aim of conducting such workshop and role of library in the process. Prof. Nityananda Pradhan, Principal, RIE Bhopal in his introductory remark highlighted the points on how to get prepared for NAAC accreditation. Then all the library members from mentee institutions introduced themselves.

In the first session, Dr. Prabhat Pandey, Librarian and head, SNGGPG Autonomous College, Bhopal spoke about the Library organization and management, overview on NAAC assessment and inspection of library, and other point of view of fulfilling Assessment criteria for NAAC accreditation preparation.

There after Dr. Shivpal Singh Khuswah, Librarian, Rani Lakshmi Bai , Central Agricultural University, Jhansi spoke about collection development, e-content management, development of e-library, use of open access resources, etc. He interacted with the participants and replied to their queries.

Dr. S.K. Pathak, Deputy Librarian, IISER, Bhopal, spoke about the library services provided in both offline and on-line mode by the library to their users, hardware and software requirements for library automation, etc. He emphasised on how to provide services with limited resources. He also solved the practical problems raised by the participants. The program was summarized by Dr. P.K. Tripathy and offered to contact him in future if anything is required with regard to library modernization.

At the end vote of thanks was given by Director IQAC Prof (Lt.) Rashmi Singhai.

WORKSHOP ON
REVISED NAAC ACCREDITATION FRAMEWORK
September 17, 2020

One day online workshop was conducted by the Regional Institute of Education, Bhopal on Knowing about NAAC Accreditation Process held on September 17, 2020. The workshop had the NAAC Ambassador Prof. Anil Kumar, Principal RIE, Bhopal Prof. Nityananda Pradhan, IQAC Director Prof. (Lt.) Rashmi Singhai and other members of the Mentor Institution and Mentee Institution. The Workshop was held online due to CORONA epidemic. Workshop started Prof. (Lt.) Rashmi Singhai, Director IQAC, RIE, Bhopal welcomed everyone presided over Prof. Nityananda Pradhan, Principal, RIE, Bhopal inaugurated and welcomed the participants to the program and shared the insights of NAAC and benefits of NAAC Accreditation to Higher Education Institutions. He also Shared RIE Bhopal experience of preparing for NAAC.

Prof. Anil Kumar, Accreditation Ambassador spoke about the NAAC and accreditation process. He highlighted about the key features of the accreditation framework. He further detailed the eligibility criteria and details of seven criterion of revised NAAC framework namely; Teaching-Learning and Evaluation, Research, Innovations and Extension, student Support and Progression; Infrastructure and Learning Resources; Governance, Leadership and Management; and Institutional Values and Best Practices. In the discussion, preparation for each of the criteria was explained along with the requirement relating to various documents to be submitted via NAAC portal. Prof.(Lt.) Rashmi Singhai, presented detailed proposed plan of mentoring for NAAC Accreditation. Inputs from various mentee institutions discussed for better implementation of proposed plan. She also shared details of various participants along with the schedule of the workshop. The program ended with the vote of thanks by Prof. (Lt.) Rashmi Singhai.

WORKSHOP ON
E-CONTENT DEVELOPMENT
October 8-9, 2020

Two days online workshop was conducted on a very important aspect of academic importance "E-content development" for the faculty of mentee institute under PARAMARSH scheme on October 8-9, 2020. In this workshop Dr. Aerum Khan and Dr. Mamur Ali Assistant professor, Jamia Milia Islamia University was invited as a resource persons. The program was started by Prof. (Lt.) Rashmi Singhai, Director, IQAC of Mentor institute by welcoming the Principal, Resource persons and faculty of the Mentee Institutes. Prof. Nityananda Pradhan inaugurated the program & Dr. N.C. Ojha outlined the significance of e-content in the present changing contexts.

On October 08, 2020, the first day of the workshop, Dr. N.C. Ojha highlighted the concept and needs of the e-content. Dr. Mamur Ali spoke on development, create and process of interactive e-resources, use and advantages of e-content. Thereafter, Mr. Sheikh Akram spoke on "Use of multimedia".
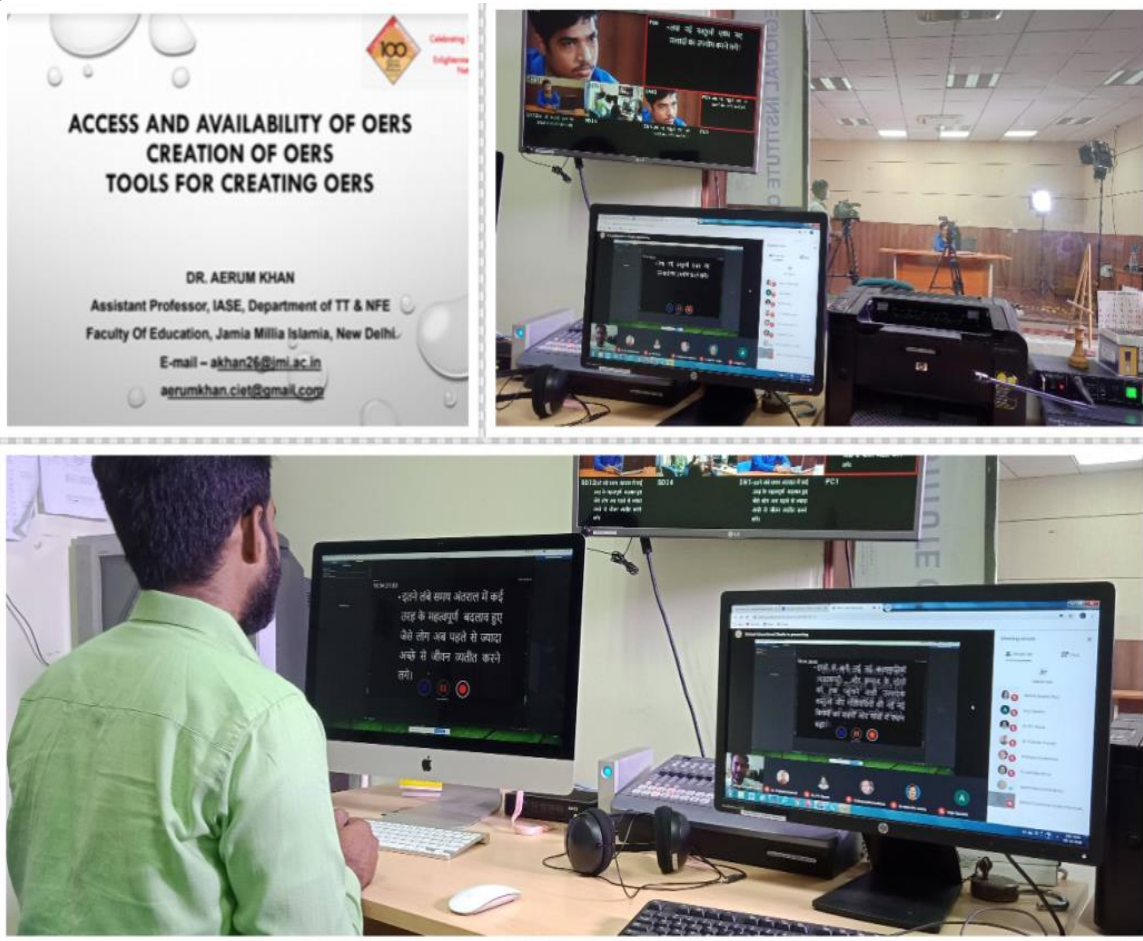
Creating Interactive e-Resources

DR. MOHD MAMUR ALI
ASSISTANT PROFESSOR
DEPT. OF TEACHER TRAINING AND NON-FORMAL EDUCATION (IASE)
JAMIA MILLIA ISLAMIA, NEW DELHI

What is Interactive Resource?

► Interactive Resources simply refers to the e-Resources which show content based on user input.

► Interactive elements – hyperlinks, triggered animations, different types of Questions or Quiz etc.

On October 09, 2020, the second day of the programme Mr. Seikh Akram elaborated on how to use and handle camera and edit the recordings for better use of e-content.

Open Educational Resources are another important dimension of digital learning. Dr. Aerum Khan, spoke about access and availability of OERs, creation of OERs, required tools for creating OERs, etc. At the end, Prof.(Lt.) Rashmi Singhai summarized the workshop and offered to contact in future if anything is required with regard to e-content development and ended the program with vote of thanks.

WORKSHOP ON
TO DISCUSS ACADEMIC REPORT ON THE VARIOUS ASPECTS OF NAAC ACCREDITATION

January 20, 2021

One day on-line workshop in Google Meet platform with the Mentee Institutions under UGC PARAMARSH scheme was organized to discuss the ACADEMIC AUDIT REPORT on January 20, 2021. Workshop started by the Prof. (Lt.) Rashmi Singhai, Director IQAC, RIE Bhopal. The meeting was presided over by Prof. Nityananda Pradhan, Principal by welcoming the participants. Prof. Anil Kumar, Accreditation Ambassador elaborated about the importance of academic audit of institutions before accreditation and elaborated on the preparation of institution and criteria based academic reports separately keeping in mind the seven NAAC accreditation criteria. The institution and criteria based academic audit reports prepared by Anil Kumar, Accreditation Ambassador and the UGC PARAMARSH team based on the data/ information collected from each college were also presented. During the general session, individual concerns of the colleges were discussed. The Principal, Govt. College, Akoda raised his query regarding the problem of their college and he was assured to pass on his concerns to the authorities for the solutions. In the meeting it, was decided that the Institutions and criteria wise academic reports of each of the college would be send to the Mentee Institutes. The programme ended with the vote of thanks by Prof. (Lt.) Rashmi Singhai.

WORKSHOP ON
NAAC ACCREDITATION PROCESS : A REVIEW
February 04, 2021

One Day online workshop in Google Meet platform with the Mentee Institutions under UGC PARAMARSH Scheme was organized on "NAAC Accreditation Process" on February 04, 2021.Workshop started by the Prof. (Lt.) Rashmi Singhai, Director IQAC, RIE Bhopal with welcome address. The meeting was presided over by Prof. Nityananda Pradhan, Principal by welcoming the participants. Prof. Anil Kumar, Accreditation Ambassador for the UGC PARAMARSH Scheme discussed the outline of the program and elaborated about Standard Operating Procedure as per NAAC Criterions. In the discussion, requirement relating to Self-Study Report (SSR) along with the need of attaching records and files to be submitted was elaborated. He also discussed each and every components of SSR viz. Curricular Aspects; Teaching-Learning and Evaluation; Innovation and Extension; Infrastructure and Learning Resources; Institutional Values, etc. and specific documents / files to be uploaded with each, for NAAC Accreditation. After discussion, The Principal, Govt. College, Akoda raised specific questions for filling process of the Self-Study Report (SSR) from and was assured that the demo

copy of SSR filled format for reference would be send to the all Mentee Institutions. The programme ended with the vote of thanks by Prof. (Lt.) Rashmi Singhai.

VISIT OF THE FACULTY MEMBERS OF MENTEE INSTITUTE
GOVT. MAHARISHI ARVIND COLLEGE, GOHAD, BHIND
March 01, 2021

The mentee institution Govt. Maharishi Arvind College, Gohad, Bhind was invited to discuss the issues and problem faced by the college for process the NAAC Accreditation. A workshop organized by Regional Institute of Education, Bhopal as a part of the ongoing NAAC Accreditation Process in the mentor institute. The workshop had the NAAC Ambassador Prof. Anil Kumar, Principal RIE, Bhopal Prof. Nityananda Pradhan, IQAC Director Prof. (Lt.) Rashmi Singhai, Prof. L.K. Tiwary, Dr. P.K. Tripathy, and others faculty members of the Mentor Institution. The workshop had the relevant topic on Academic Facilitator and Learner Participation for Quality Assurance in Higher Education which was held on March 01, 2020. The Four faculty members of the respective Mentee Institution attended the workshop. Prof. Nityananda Pradhan, Principal, RIE Bhopal delivered the welcome address and shared the insights of NAAC and benefits of NAAC Accreditation to Higher Education Institutions along with discussed some critical thinking and discussed on innovative teaching learning process and evaluation, various development like, Self Organized Learning Environment (SOLE), Blended mode teaching process, flipped classroom teaching, students feedback curriculum, Use of ICT , collect assessment of online education from students/parents, taking zero lecture, optimum utilization of resources and also discussed about NEP education lok-vidya, publish a news letter, and suggest to create an alumni association. He also suggested that the institutions needs to be socially responsible and value system of the institutions must be reflected in terms of the activities as well as in the regular functioning

Later Prof. Anil Kumar, Accreditation Ambassador shared NAAC framework and also explained the significance of NAAC accreditation process. Besides this he highlighted the significance of curriculum in the learning of students. He also suggested various measures to be taken care to enhance the quality of Teaching-Learning and Evaluation. Thereafter, Dr. P.K. Tripathy, Librarian, RIE Bhopal talked about the infrastructure and learning resource and it's various types of collection, e-content development, self study report (SSR) preparing process, maintained all required documents of SSR and all the documents should be digitized and upload in the website and motivated the mentee colleges to submit the SSR at the earliest. Then, Mr. Aji Thomas, Assistant Professor, RIE Bhopal discussed regarding NCC, students scholarship, preparation for competitive examination, capacity building program, institution values, and suggest to create an Alumni association and maintained the alumni related all documents.

Later on Prof. L.K. Tiwari, RIE Bhopal spoke about usual process of development, discussed on education development and shared his experience. He also asked the mentee colleges to be in

communication with the principal and the coordinator of the mentor college for quick progression in the submission of the SSR. He suggested the mentor college to organize a one to one meeting with the mentee colleges. Thereafter, Prof. (Lt.) Rashmi Singhai elaborate all seven criterion for NAAC accreditation, Learning outcome, notice board information, Swachh Bharat Abhiyan, make in India, Digital India, Standard operating procedure (SOP), value added and blended mode teaching, community involvement, professional ethics, global competencies, communication skills , Use of ICT, and many more. At last the Mentor institution and its methods of quality sustenance as per all the criterions were observed and transferred through a visual tour of the each and every department campus enriching their perception of quality. The official program ended with the vote of thanks by Prof. (Lt.) Rashmi Singhai.

VISIT OF THE FACULTY MEMBERS OF MENTEE INSTITUTE
GOVT. LAW COLLEGE, DATIA COLLEGE

March 04, 2021

The mentee institution Govt. Law College, Datia was invited to discuss the issues and problem faced by the college for process the NAAC Accreditation. A workshop organized by Regional Institute of Education, Bhopal as a part of the ongoing NAAC Accreditation Process in the mentor institute. The workshop had the NAAC Ambassador Prof. Anil Kumar, Principal RIE, Bhopal Prof. Nityananda Pradhan, IQAC Director Prof. (Lt.) Rashmi Singhai, Prof. L.K. Tiwary, Dr. P.K. Tripathy, and others faculty members of the Mentor Institution. The Four faculty members of the respective Mentee Institution were attending the workshop. Prof. Nityananda Pradhan, Principal, RIE Bhopal delivered the welcome address and shared the insights of NAAC and benefits of NAAC Accreditation to Higher Education Institutions discussed some critical thinking and discussed on innovative teaching learning process and evaluation and suggested to optimum utilization of resources and also discussed about NEP education lok-vidya and suggest to create an alumni association.

Later, Prof. Anil Kumar, Accreditation Ambassador explained the importance and basic requirements of NAAC Accreditation to the participants like, staff engagement, quality of education, clarification about implemented outcome based curriculum and syllabus, continuous evaluation, improvement of teaching learning process, improvement of curricular aspects, etc. He also explained the duties of Mentor College and the activities to conduct by it to help the mentee colleges. He guided by emphasizing on the target approached program.

Later on Prof. L.K. Tiwary, RIE Bhopal talked about usual process of development, discussed on education development and shared his experience and he also explained the procedure of NAAC Accreditation in short and then he visualized to the participants about the 7 criteria, indicators in each criterion, qualitative and quantitative metrics in each criterion.

Thereafter, Dr. P.K. Tripathy, Librarian, RIE Bhopal outline the program talked about the infrastructure and learning resource and it's various types of collection, e-content development, self study report (SSR) preparing process, maintained all required documents of SSR and all the documents should be digitized and upload in the website.

Then Mr. Aji Thomas, Assistant Professor, RIE Bhopal discussed regarding NCC, students scholarship, preparation for competitive examination, capacity building program, institution values, and suggest to create an Alumni association and maintained the alumni related all documents.

Thereafter, Prof. (Lt.) Rashmi Singhai summarized the program and all seven criterion for NAAC accreditation, Learning outcome, Standard operating procedure (SOP), etc. At last the Mentor institution and its methods of quality sustenance as per all the criterions were observed and transferred through a visual tour of the each and every department campus enriching their perception of quality. The official program ended with the vote of thanks by Prof. (Lt.) Rashmi Singhai. The officer in charge , Dr. Usha Nair of PARAMARSH of M.P. was also invited. She also threw light on the various aspects of NAAC Accreditation and suggested many innovative ideas to implement in their college, and suggested the same may be communicated to other mentee institutions.

VISIT OF THE FACULTY MEMBERS OF MENTEE INSTITUTE
GOVT. GANDHI COLLEGE, BALAJI, MIHONA, BHIND (M.P.)
March 16, 2021

The mentee institution Govt. Gandhi College, Balaji, Mihona, Bhind was invited to discuss the issues and problem faced by the college for process the NAAC Accreditation, a workshop organized by Regional Institute of Education, Bhopal as a part of the ongoing NAAC Accreditation Process in the mentor institute. The workshop had the NAAC Ambassador Prof. Anil Kumar, Principal RIE, Bhopal Prof. Nityananda Pradhan, IQAC Director Prof. (Lt.) Rashmi Singhai, Prof. L.K. Tiwary, and others faculty members of the Mentor Institution. The faculty members of the respective Mentee Institution attended the workshop. Along with an introduction about the NAAC and process of Accreditation, Prof. Nityananda Pradhan, Principal, RIE Bhopal discussed about critical thinking and on innovative teaching learning process and evaluation, various development like, Self organized learning environment (SOLE), Blended mode teaching process, flipped classroom teaching, students feedback curriculum, ICT use, collect assessment of online education from students/parents, taking zero lecture, optimum utilization of resources and also discussed about NEP education-lok vidya and suggested that every faculty should conduct Action Research, which will satisfy the NAAC criterion and also the academic growth of the faculty members. As suggested during the workshop of Action Research every faculty had presented an action research in the similar manner they can have news letter or news magazine which can cover the events covered during the entire as well as the progress of the faculty members. As suggested in NEP also they contact the local community members and involve/ invite them in the various activities of the college. Ex students can come and have a orientation programme/ guidance counseling for the passing out students. A register may be maintained showing the achievements of the students and their job profiles.

Later Prof. Anil Kumar, Accreditation Ambassador also discussed about the NAAC and briefly described basic requirements for NAAC Accreditation like, staff engagement, quality of education, clarification about implemented outcome based curriculum and syllabus, continuous evaluation, improvement of teaching learning process, improvement of curricular aspects, etc. Dr. P.K. Tripathy, Librarian, RIE Bhopal outline the program talked about the infrastructure and learning resource and it's various types of collection, e-content development, self study report (SSR) preparing process, maintained all required documents of SSR and all the documents should be digitized and upload in the website. Then Mr. Aji Thomas, Assistant Professor, RIE Bhopal discussed regarding NCC, students scholarship, preparation for competitive examination, capacity building program, institution values, and suggest to create an Alumni association and maintained the alumni related all documents.

Later on Prof. L.K. Tiwari, RIE Bhopal talked about usual process of development, discussed on education development and shared his experience.

Thereafter, Prof. (Lt.) Rashmi Singhai elaborate all seven criterion for NAAC accreditation, Learning outcome, notice board information, Swachh Bharat Abhiyan, make in India, Digital India, Standard operating procedure (SOP), value added and blended mode teaching, community

involvement, professional ethics, global competencies, communication, Use of ICT and Involvement of students of disadvantage group can be made fruitful by either giving them an opportunity to serve in the college it can be done by either giving them to install a photocopier machine , so that it can be beneficial for both or can open a canteen in the college premises. For the overall development of the students NCC and NSS can be taken , which will lead to the involvement of the community in the various social activities which will conducted in the college. At last the Mentor institution and its methods of quality sustenance as per all the criterions were observed and transferred through a visual tour to each and every department and campus enriching their perception of quality. The official program ended with the vote of thanks by Prof. (Lt.) Rashmi Singhai.

WORKSHOP ON
NEP 2020 AND PEDAGOGICAL INNOVATION IN HIGHER EDUCATION
March 26, 2021

One day online workshop through Goolge Meet platform was conducted by the Regional Institute of Education, Bhopal on NEP 2020 and Pedagogical Innovations in Higher Education for the mentee institute under PARAMARSH Scheme on March 26, 2021. In this workshop the two experts, Prof. Nityananda Pradhan, Principal, RIE Bhopal and Prof. Ramesh Babu, Professor, RIE Bhopal were invited as a Resource person and Principals, and other faculty members of all six Mentee Institution attended the workshop. The program started by Prof. Rashmi Singhai presided over by Dr. P.K. Tripathy, Librarian, RIE Bhopal who welcomed the resource persons and all the participants of the mentee institutions.

In the first session, Prof. Nityananda Pradhan spoke on NEP-2020 and Innovative Pedagogy.

In the second session, Prof. Ramesh Babu spoke on NEP 2020: Restructuring towards a multidisciplinary and Holistic Higher Education. After the sessions Prof. Rashmi Singhai summarised the workshop and ended the workshop with vote of thanks.

Overall:

At the end of each programme, feedback was collected from the participants. All the participants very well appreciated the efforts made in the programmes. Participants realized the fact that quality revolves around teacher and if innovative teaching learning methods are suitably used, quality of higher education can be enhanced to an appreciable extent. They also realized that some of the opportunities can be converted in to strengths and some of the weaknesses can be overcome, if handled appropriately. Principals and faculty members were of the opinion that guidance provided in the programmes will definitely be helpful in accreditation process. They feel motivated enough to go for NAAC accreditation process.

It was requested by the mentee colleges to conduct one to one interaction programme for each of the mentee colleges individually so that specific issues can be raised and in depth   discussion with the mentors can be taken up. This was taken up by the Mentor institute from March, 2021 onward.

The UGC PARAMARSH Scheme was initiated with the aim of enhancing the overall quality of Educational institutions. This new initiative promotes mentoring the aspiring non accredited institutions to go through the process of accreditation with the assistance of mentor institutions and get NAAC accredited by 2022. Working towards this objective Regional Institute of Education, Bhopal has taken the steps to train faculty in maintaining processes, documentation, enhance faculty development through sharing of knowledge and is guiding the six mentee institutions to adopt the best practices.The past six month has benefited both the mentor and the mentee institutions in sustenance of quality in higher education.The Institute continues to mentor the mentee institutions as per their individual requirements and hope to raise the quality benchmarks

Future Plan of Action:

If funds are released of next six months, as per the UGC ,New Delhi sanction Letter F.No.-PARAM-2019-CLG-MAD-1722-253,dated. September 11, 2019 , the institute, based on the need of mentee institutions, would like to take up following activities:

- Enhancing practice of implementing student centered teaching methods
- Training for ICT enabled teaching
- Orientation program for student progression and career guidance
- Program extending awareness towards student and faculty scholarship
- Insights on the improvement of Library systems
- Documentation of best practices
- Preparation of SAR

- Mock practice at institute
- And so on

Schedule for Obtaining Preliminary Information from Mentee Institutions

(This schedule has been prepared to obtain basic information from the mentee Institutions, seeking NAAC accreditation, for the purpose of understanding about the current status).

1. **Name of the Institution**	:_____ _____
2. **Address**	:_____ _____
3. **E-mail ID**	:_____
4. **Website**	:_____
5. **Ph. No and Mob. No**	:_____

Criterion 1 – Curricular Aspects

Sl. No.	Particular	Responses	
1.1	Does the institution ensure effective curriculum delivery through a well planned and documented process?	Yes	No
1.2	Does the institution adhere to the academic calendar of the affiliating university?	Yes	No
1.3	Do the teachers of the Institution participate in following activities of the affiliating University during the last five years?		
	i. Academic council/Board of Studies (BoS)	Yes	No
	ii. Setting of question papers	Yes	No
	iii. Design and Development of Curricula	Yes	No
	iv. Assessment /evaluation process	Yes	No

1.4	Has the Choice Based Credit System (CBCS) been implemented in the Institution?	Yes	No
1.5	Is there any Certificate programs offered by the institution?	Yes	No
	If yes, number of students enrolled in last five years.		
1.6	Does the institution integrate the following issues into the curriculum?		
	i. Professional Ethics	Yes	No
	ii. Gender	Yes	No
	iii. Human Values	Yes	No
	iv. Environment and Sustainability	Yes	No
1.7	Does the institution include experiential learning through project work/field work/internship in various courses during last five years?	Yes	No
1.8	Are the students asked to undertake the following activities?		
	i. Project work	Yes	No
	ii. Field work	Yes	No
	iii. Internships	Yes	No
1.9	Does the institution obtain feedback on the syllabus and its transaction from the following stakeholders?		
	i. Students	Yes	No
	ii. Teachers	Yes	No
	iii. Employers	Yes	No
	iv. Alumni	Yes	No
1.10	How does the Institution manage the collected feedback?		

		Yes	No
i.	Feedback not collected	Yes	No
ii.	Feedback collected	Yes	No
iii.	Feedback collected and analysed	Yes	No
iv.	Feedback collected, analysed and action has been taken	Yes	No
v.	Feedback collected, analysed, action taken and results uploaded on Institute's website	Yes	No

Criteria 2 - Teaching-Learning and Evaluation

Sl. No	Particular	Responses	
2.1	Does the Institution maintain year wise record of the students admitted in last five years?	Yes	No
2.2	Are the seats, against reserved seats(SC, ST, OBC, Divyangjan, etc.),filledin last five years?	Yes	No
2.3	Does the institution assess the learning levels of the students from time to time?	Yes	No
2.4	Does the institution organise special programmesseparately for advanced and slow learners?	Yes	No
2.5	No. of Students enrolled in the institution (2019-2020).		
2.6	No. of full time teachers in the Institution (2019-2020).		
2.7	Does the Institution encourage the student centric methods, such as experiential learning, participatory learning, project based learning and problem solving?	Yes	No
2.8	Do the teachers use ICT enabled tools in teaching-learning process?	Yes	No
2.9	Are the mentor teachers assigned to the students for guiding/counselling?	Yes	No
2.10	Number of teachers:		
	i. Full time teachers		

	ii. Sanctioned posts		
2.11	Number of full time teachers with research degree (e.g. M Phil./Ph. D./ D.Sc. / D.Litt. etc.)		
2.12	Number of full-time teachers having more than ten years teaching experience		
2.13	Is the internal assessment transparent, time- bound and efficient?	Yes	No
2.14	Are the teachers and students are made aware of the coursesand their prospects?	Yes	No
2.15	Does the Institute conduct online classes and online student satisfaction survey?	Yes	No

Criteria 3- Research, Innovations and Extension

Sl. No.	Particular	Responses	
3.1	Does the Institutionreceivegrantfrom government and/or non-governmental agencies for research projects?	Yes	No
3.2	No. of Seminars/conferences/workshops conducted by the institution during the last five years.		
3.3	No. of papers published by the teachers,during the last five years,in the Journals notified on UGC website.		
3.4	No. of books/chapters in edited volumes published by the teachers during last five years		
3.5	No. of community awareness programmes conducted by the Institute during the last five years.		
3.6	Has the Institute received any award or recognition for extension activities during the last five years?	Yes	No
3.7	Has the Institute conducted any extension programs throughNSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry,communityandNGOs) during the last five years?	Yes	No

3.8	Doesthe Institute have any collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc. during the last five years?	Yes	No
3.9	Does the Institute have any MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years?	Yes	No

Criterion 4 - Infrastructure and Learning Resources

Sl. No.	Particular	Responses	
4.1	Does the Institution have the following facilities for teaching-learning?		
	i. Classrooms	Yes	No
	ii. Laboratories	Yes	No
	iii. Computing Equipment	Yes	No
4.2	Does the Institute have adequate facilities for?		
	i. Cultural Activities,	Yes	No
	ii. Sports, Games (Indoor, Outdoor),	Yes	No
	iii. Gymnasium,	Yes	No
	iv. Yoga Centre	Yes	No
4.3	Number of classrooms and seminar halls with ICT facilities:		
	i. Number of classrooms with LCD facilities		
	ii. Number of classrooms with Wi-Fi/LAN		
	iii. Number of smart classrooms		
	iv. Number of classrooms with LMS facilities		
	v. Number of seminar halls with ICT facilities		
4.4.	Does the Institute maintain the record of year wise expenditure on infrastructure, excluding salary,for No. of last five years?	Yes	No
4.5	Is the Institute library automated using Integrated Library Management System (ILMS)?	Yes	No
4.6	Does the institute library have subscription for the following resources?		
	i. e-journals	Yes	No
	ii. e-ShodhSindhu	Yes	No

			Yes	No
	iii. Shodhganga Membership		Yes	No
	iv. e-books		Yes	No
	v. Databases		Yes	No
	vi. Remote access to e-resources		Yes	No
4.7	Does the Institute maintain the record of year wise expenditure on purchase of books/e-books and subscription to journals/e-journals?		Yes	No
4.8	Approximate total number of teachers and students using library per day over last one year.			
4.9	Does the Institute frequently update its IT facilities including Wi-Fi?		Yes	No
4.10	What is the Student – Computer ratio?			
4.11	Does the Institute have high Internet bandwidth connection?		Yes	No
4.12	Does the Institute maintain year-wise record of expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities), excluding salary component?		Yes	No

Criterion 5- Student Support and Progression

Sl. No.	Particular	Responses	
5.1	Are studentsof the Institute benefited by scholarships provided by the Government?	Yes	No
5.2	Has the Institution organised any capacity building and skills enhancement activities in the following areas?		
	i. Soft skills	Yes	No
	ii. Language and communication skills	Yes	No
	iii. Life skills (Yoga, physical fitness, health and hygiene)	Yes	No
	iv. ICT/computing skills	Yes	No
5.3	Does the Institute provide career guidance/counseling services to the students?	Yes	No

5.4	Does the Institution have any mechanism for timely redressal of student grievances, including sexual harassment and ragging cases?	Yes	No
5.5	Does the Institution have a campus placement cell?	Yes	No
5.6	Does the Institution maintain record of students progressing to higher education?	Yes	No
5.7	Does the Institution maintain record of students qualifying in state/national/ international level examinations (e.g. JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)?	Yes	No
5.8	Does the Institution maintain record of awards/medals for outstanding performance in sports/cultural activities of students at university/state/national/international levels?	Yes	No
5.9	Does the Institution facilitate students' representation and engagement in various administrative, co-curricular and extracurricular activities (e.g. student council)?	Yes	No
5.10	Does the Institution maintain record of sports and cultural events/competitions?	Yes	No
5.11	Does the Institutehave any registered alumni association?	Yes	No

Criterion 6- Governance, Leadership and Management

Sl. No.	Particular	Responses	
6.1	Does the Institute have vision and mission statements?	Yes	No
6. 2	Does the Institutepractice decentralization and participative management?	Yes	No
6.3	Does the Institutehave a prospective plan?	Yes	No
6.4	Has e-governance been implemented in the following areas? i. Administration ii. Finance and Accounts iii. Student Admission and Support iv. Examination	Yes Yes Yes Yes	No No No No

6.5	Does the Institutehave any welfare fund/schemes for teaching and non- teaching staff?	Yes	No
6.6	Does the Institute provide financial support to the teachers to attend conferences/workshops/seminars?	Yes	No
6.7	Does the Institute organize professional development/ administrative training programs for teaching and non- teaching staff?	Yes	No
6.8	Does the Institute have a Performance Appraisal System for teaching and non- teaching staff?	Yes	No
6.9	Does the Institute conduct internal and external financial audits regularly?	Yes	No
6.10	Does the Institute have any strategyfor mobilization of resources?	Yes	No
6.11	Does the Institute have any mechanism to review the following?		
	i. Teaching learning process	Yes	No
	ii. Learning outcomes	Yes	No
	iii. Systemic operations	Yes	No
6.12	Does the Institute initiate the following for quality assurance?		
	i. Analysis of student feedback	Yes	No
	ii. Collaborative initiatives with other institution(s)	Yes	No
	iii. Participation in NIRF (National Institutional *Ranking* Framework)	Yes	No
	iv. Any other	Yes	No

Criterion 7 – Institutional Values and Best Practices

Sl. No.	Particular	Responses	
7.1	Does the Instituteprovide the following facilities to women?		
	i. Safety and security	Yes	No
	ii. Counselling	Yes	No
	iii. Commonroom	Yes	No
	iv. Day care center for young children	Yes	No
7.2	Does the Institute have the following facilities related to environmental consciousness?		

		i. Solar energy system	Yes	No
		ii. Biogas plant	Yes	No
		iii. Sensor-based energy conservation	Yes	No
		iv. Use of LED bulbs/ power efficient equipment	Yes	No
		v. Solid/Liquid/Electronic waste management system	Yes	No
		vi. Rain water harvesting	Yes	No
		vii. Borewell /Open well recharge	Yes	No
		viii. Construction of tanks and bunds	Yes	No
		ix. Waste-water recycling	Yes	No
7.3	Are the following initiatives taken by the Institute to keep the campus clean and green?			
		i. Restricted entry of automobiles	Yes	No
		ii. Use of Bicycles/ Battery powered vehicles	Yes	No
		iii. Pedestrian friendly pathways	Yes	No
		iv. Ban on use of plastics	Yes	No
		v. Plantation	Yes	No
7.4	Are the following regular quality audits undertaken by the Institute on environment and energy?			
		i. Green audit	Yes	No
		ii. Energy audit	Yes	No
		iii. Environment audit	Yes	No
		iv. Clean and green campus recognitions/awards	Yes	No
		v. Beyond the campus environmental activities	Yes	No
7.5	Are the following facilities available in the Institute to make disabled-friendly/barrier free?			
		i. Ramps/lifts for easy access to classrooms.	Yes	No
		ii. Disabled-friendly washrooms	Yes	No
		iii. Signage including tactile path	Yes	No
		iv. Assistive technology and facilities for *Divyangjan*	Yes	No
		v. Provision for enquiry and human assistance (e.g. reader, scribe, soft copies of reading material, screen reading)	Yes	No
7.6	Does the Institute have codes of conduct for the following			

	stakeholders?		
	i. Students	Yes	No
	ii. Teachers	Yes	No
	iii. Administrative staff	Yes	No
	iv. Others	Yes	No
7.7	Does the Institute sensitize the students and employees about the constitutional values: rights, equality, duties and responsibilities of citizens?	Yes	No
7.8	Does the Institute celebrate / organizes national and international commemorative days, events and festivals?	Yes	No
7.9	Does the Institute organize any awareness programme on gender equity & sensitization?	Yes	No
7.10	Does the Institute have good/best practice(s)? (e.g. Library/office automation, Innovation hub, etc.)	Yes	No

Date: Signature of the Principal